



City and County of San Francisco  
**Shelter Monitoring Committee**

POLICY SUBCOMMITTEE MEETING MINUTES  
 SHELTER MONITORING COMMITTEE  
 MAY 10, 2023, 3:00 PM – 4:15 PM (VIA WEBEX)

**Present:**

*Subcommittee Member Kaleese Street*  
*Subcommittee Member Tomiko Eya*  
*Subcommittee Member Lisa Rachowicz*

*Subcommittee Member Belinda Dobbs*

**Excused:**

*Subcommittee Chair Cris Guevara-Plunkett*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** 5 min  
*Meeting began at 3:08 PM, with a quorum.*

**I. MINUTES** *ACTION*  
**A. April 2023 Minutes** **Subcommittee Members** 5 min  
 The Subcommittee reviewed the draft of last month’s Minutes.  
*Explanatory document- Draft Minutes*  
**Public Comment:** None  
*Proposed Action: Approve Draft Minutes*  
**M/S/C: Eya/Dobbs/unanimous - Minutes approved**

**II. OLD BUSINESS** *DISCUSSION/ACTION*  
**A. REVIEW OF BYLAWS** **Subcommittee Members** 10 min  
 The subcommittee was notified that staff has not received a response from the City Attorney’s Office on the question of whether the involvement of staff or Members who work for HSH in inspections, complaint taking, investigations, and/or reporting (which might reflect on the efficacy of the HSH’s work) would potentially be inappropriate.  
**Public comment: None**

**III. NEW BUSINESS** *DISCUSSION/ACTION*  
**A. UPDATES** **Staff** 10 min  
 Discussed what transpired in the first HOC meeting. See <https://hsh.sfgov.org/commission-and-committees/homelessness-oversight-commission-meetings/> . Commissioners were introduced. Draft rules of order were shared There was a review of the Brown Act and Sunshine rules. One Seat is vacant. HSH Executive Director McSpadden and her team made a presentation. The proposed Fiscal year 2023 – 2024 budget will total \$636 million, down a bit from FY22-23.  
**Public Comment:** None

**IV. PUBLIC COMMENT** 3 min  
 Members of the public may address the Committee on items that are within the subject matter jurisdiction of the Committee for up to three minutes. [With respect to an action item on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item on the agenda, members of the public

may address the Committee for up to one minute at the time such item is called.] Members of the public may only speak once per agenda item. If a concise written summary (up to 150 words) is provided, staff will use this to memorialize the comments.

**Member Comment:** Member Eya reports that unfortunately the 5/17/23 Committee meeting will be her last. She is retiring. Member Street expressed regret and was seconded by other Members. There will be a Project Homeless Connect event at the Bill Graham auditorium today.

**Public comment: None**

## V. ADJOURNMENT

**Proposed Action: Approve adjournment**

**M/S/C: Eya/Rachowicz/unanimous - Meeting adjourned at 3:43 PM**

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [soff@sfgov.org](mailto:soff@sfgov.org)

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<b>Action Item</b>	<b>Assigned To</b>